

INSTRUCTION

Berryessa Master Plan for School Improvement

The Board of Trustees of the Berryessa School District endorses the belief of the California State Legislature that Berryessa schools should:

- a. Recognize that each pupil is a unique human being to be encouraged and assisted to learn, grow, and develop in his or her own manner to become a contributing and responsible member of society.
- b. Assure that pupils achieve proficiency in mathematics and in the use of the English language, including reading, writing, speaking, and listening.
- c. Provide pupils opportunities to develop skills, knowledge, awareness, and appreciations in a wide variety of other aspects of the curriculum, such as arts and humanities; physical, natural, and social sciences; physical, emotional, and mental health; consumer economics; and career education.
- d. Assist pupils to develop esteem of self and others, personal and social responsibility, critical thinking, and independent judgment.
- e. Provide a range of alternatives in instructional settings and formats to respond adequately to the different ways individual pupils learn.
- f. Maintain a school wide process for the involvement of parents broadly reflective of the socioeconomic composition of the school attendance area, principals, teachers, other school personnel, pupils attending secondary schools, and members of the community in the development of school improvement plans.

The Board recognizes that the key functions of the Board and District Administration are (1) the establishment of District Goals to be achieved through the utilization of District resources and (2) the provision of support services to assist schools and school staffs in achieving District Goals and improving the school program. To implement the above functions, the Board hereby directs the Superintendent to establish the Berryessa Master Plan for School Improvement as a framework within which the District and its schools, in partnership, can initiate and sustain school improvement efforts. The Master Plan shall include District Policies, Administrative Guidelines, and other procedures and publications designed to clarify roles and responsibilities for school improvement, delineate communication channels, specify criteria and standards, establish evaluation procedures, and identify who is accountable-for what.

The Berryessa Master Plan for School Improvement shall provide information concerning:

1. Berryessa District Goals for General Education
2. Berryessa District Goals for Special Education

3. Berryessa Master Plan for Managing the General Education Program
4. Berryessa Master Plan for Managing the Special Education Program
5. Berryessa Base Plan
 - a. Berryessa School District's Curriculum
6. Teachers' Manuals and Teachers' Guides for District-adopted instructional materials
7. Curriculum Procedures
8. Special Education Procedures
9. Procedures for implementing a school-level needs assessment to identify and prioritize
 - (a) individual student needs and (b) school needs as they relate to the attainment of District goals
10. Procedures for providing information to principals, teachers, other school personnel, parents, and students
11. Policies and/or Administrative Guidelines for establishing School Improvement Councils
12. Policies and/or Administrative Guidelines regarding the responsibilities of School Improvement Councils
13. Policies and/or procedures for School Improvement Councils in participating in the development and updating of the Berryessa Master Plan for School Improvement
14. Policies and/or Administrative Guidelines for phasing schools into the School Improvement Program
15. Policies and/or procedures for identifying and serving educationally disadvantaged youth, limited-English proficient students, and students with special needs and abilities.
16. Policies and/or procedures establishing criteria for reviewing and approving School Improvement Plans
17. Policies and/or Procedures for the evaluation of schools participating in the School Improvement Program
18. Policies and/or Procedures for terminating implementation grants to schools which are unsuccessful over a four-year period

19. Policies and/or Procedures for using school time for staff development programs or to advise students
20. Description of participation by staff, parents, and in secondary schools, students, in developing and updating the District Master Plan
21. Description of participation by school site councils in developing and updating the District Master Plan
22. Description of the District's strategies to assist schools receiving planning grants
23. Description of the District's strategies to assist schools implementing programs under the Consolidated Application
24. Copies of all approved School Plans
25. Assurances as required by Education Code Section 52034 and Administrative Code, Title V, Section 4024

Policy

Adopted: May 25, 1978

Revised Policy

Adopted: July 28, 1983